

**Minutes of the Library Board
Keller Texas
Monday December 3, 2018**

A. CALL THE MEETING TO ORDER--Mona Ford, Chair, and Keller Public Library Board at 7:07 P.M.

Members Present: Mona Ford, Chair, Jan Boettcher, Karen Hibbs, Amy Morgan, Judy Hall, Mary Vermette, and Rick Peters (alternate), Michelle Hur (alternate)

Members Absent: Patty Alexander

Others Present: Jana Prock, Director

B. CONSENT

1. November 5, 2018 minutes were approved. Judy Hall moved to accept the minutes and Amy Morgan seconded the motion.

C. REPORTS

1. Friends of the Library update given by Karen Hibbs: The Friends of the Library did not meet in November. The bookstore was closed the week of Thanksgiving. Income included \$1138 for book sales and \$1300 for resale and contributions. The expenses were \$158. The Holiday party will be Saturday Dec. 8 at the home of Michelle Hur.

D. ADMINISTRATIVE COMMENT

1. Library Board members were introduced and Michelle Hur was introduced at the newest member who is an alternate.

2. Library Statistics highlights for November 2018:
 - Walk in Users: 14,156
 - Materials Circulated: 49,300
 - Programs: 51
 - Participants: 1,476
 - Reference Questions: 2, 054

3. Employee Update: Kathy Lewis, Circulation Supervisor, Kelly Holt, Library Services Manager, Liz Pixley, Administrative Assistant and Jana Prock, Library Director toured the new downtown Arlington Public Library.
3. The December Calendar was reviewed.
4. Reconsideration of Materials: The meeting was cancelled due to the fact that the customer who filled out the form was from Fort Worth and not Keller. The director of the Fort Worth Public Library was notified.

E. DISCUSSION

1. Keller Reads: One Book, One City: The committee met on November 14. Board members, Mona Ford, Patty Alexander and Karen Hibbs attended. Michelle Hur, representing the Friends of the Library was present. Authors considered include: Steve Berry, Jason Fagone, Jeff Abbott, Phillip Meyer, David Gann and Paulette Jiles. Committee member include: Lisa Harper Woods- Venue, Colleen Steer - Marketing, Tickets - Mona Ford, Transportation - Rick Peters and Program Committee and School Liaison - Karen Hibbs and Michelle Hur. Thanks to Judy Hall for setting up the marketing procedures. There will be a spring and fall event.

G. CITIZENS TO BE HEARD

1. There were no visitors at the meeting.

H. ADJOURN

Mary Vermette moved to adjourn at 7:43. Jan Boettcher seconded the motion.

Respectfully submitted by,
Jana Prock