



KELLER FIRE-RESCUE PRE-INSPECTION CHECKLIST

FIRE PREVENTION: 817-743-4400

WEBPAGE: www.kellerfd.com

The following checklist represents some general fire inspection components, yet does not encompass all aspects of the Fire Code. This checklist is provided in order to give you the opportunity to correct deficiencies in your occupancy prior to a Fire Department Inspection. Please contact the Fire Prevention Division if you have any questions.

EXTERIOR

- Address visible from street (minimum 3" tall).
- Exits Clear. Nothing blocking the exits on exterior.
- Gas Meter protected from vehicle impact.
- Fire Lanes clearly marked

EXITS

- Unlocked. Exit doors unlocked.
- Exits Clear. Nothing is blocking the exits.
- Exits marked with exit signs.¹
- Exit Enclosures Free of Storage. (i.e. stairwells and enclosed exit hallways)
- Exit Doors Swing Out.¹
- Exit doors operate. Door easily opens and does not stick.
- Exit doors visible. Draperies, mirrors, etc. shall not cover exits.

EXIT SIGNS AND EMERGENCY LIGHTS¹

- Exit Signs Lit.²
- Exit Sign Backup Power Operable.
- Emergency Lights Throughout.
- Emergency Lights Operable.

FIRE EXTINGUISHERS

- Present. Minimum 2A:10B:C rating. Higher extinguisher ratings may be required if higher hazards present.
- Accessible. Nothing is blocking access to extinguishers.
- Mounted. Minimum 4" from floor to maximum 5' high.
- Inspected and Tagged annually by a licensed contractor.

1. Only required in buildings and spaces where more than one exit is required (i.e. your building or space has more than one exit).
2. If using glow-in-the-dark exit signs, they must have the UL label on them and be rated to glow for 90 minutes.
3. Fire doors are typically located on enclosed stairways and enclosed exit hallways. They can be identified by their oval shaped label that is often located on the edge (hinge-side) of the door.

Please Note!!!

All building alterations, including changes in exiting, and changes in the use of a building (i.e. warehouse to a factory, or business offices to a restaurant, etc.) must be approved by the Building Department. In a factories or warehouses, changes in use may include changes in the type of materials being stored if the new materials are a higher hazard (i.e. changing from storing metal parts to storing tires). Please contact the Building Department at 817-743-4119 if you have any questions.

ELECTRICAL

- Electrical Panel Accessible. Min 2' to sides/3' to front.
- Panel Openings must be covered with breaker or blank tab.
- Covered. All outlets, junction boxes, switches have covers.
- Free of heat damage (i.e. charring, melting, and evidence of arcing).

EXTENSION CORDS

- Not substituted for permanent wiring.
- Not run through walls, floors, ceilings, doors or under rugs.
- Good condition without splices, deterioration, or visible damage.
- Not used with Appliances like refrigerators, freezers, toasters.
- Surge Protectors must be plugged directly into an
- Electrical outlet (Not another surge protector or extension cord).

GENERAL

- Good Housekeeping. Combustible waste not accumulating in the building.
- Storage minimum 2' down from ceiling in Non-Sprinkled buildings. 18" in Sprinklered buildings.
- Heating Appliances. Storage at least 3 feet from furnace, water heater, and other heat producing appliances.
- Flammable Liquids in approved containers (more than 10 gallons in approved flammables cabinets).
- Fire Doors- Self-closing and latching.³
- Fire Doors do not have holes or missing door hardware